

# PROLOG CONVERGE ADMIN COURSE

## Agenda for May 2010

### Overview

<b>Introduction</b>	<ul style="list-style-type: none"><li>○ Course Introduction</li><li>○ Objectives</li><li>○ System Architecture</li></ul>
<b>Admin Tool</b>	<ul style="list-style-type: none"><li>○ Login</li><li>○ Modules and Purpose</li><li>○ Reconfiguration</li></ul>

### System Configuration

<b>Portfolio Setup</b>	<ul style="list-style-type: none"><li>○ Adding Databases</li><li>○ Adding a New Database Server</li><li>○ Linking a Portfolio</li><li>○ Project Settings</li></ul>
<b>Configuration</b>	<ul style="list-style-type: none"><li>○ Setting Up Data Access Servers</li><li>○ Modifying the E-mail Server</li><li>○ Adding a New DMS Preference</li><li>○ Adding a New Index Server</li><li>○ Setting Up the Notifications Server</li><li>○ Setting Up Logos</li><li>○ Setting Up Value Sources</li><li>○ Lookup Lists</li></ul>
<b>Security</b>	<ul style="list-style-type: none"><li>○ Overview of Security Model</li><li>○ Security Groups</li><li>○ Authorities</li></ul>

### Web Configuration

<b>Views</b>	<ul style="list-style-type: none"><li>○ View Types</li><li>○ Creating a New Project View</li><li>○ Applying Filters</li><li>○ Modifying Columns</li><li>○ Adding a System Set Parameter</li></ul>
<b>Styles</b>	<ul style="list-style-type: none"><li>○ Creating a Style</li><li>○ Adding Column Conditions</li><li>○ Creating a New Insight View</li><li>○ Adding a System Set Parameter</li><li>○ Modifying Columns</li><li>○ Adding Column Conditions</li><li>○ Applying Security</li><li>○ Creating a New View with a Custom Style</li></ul>
<b>Published Reports</b>	<ul style="list-style-type: none"><li>○ Creating Distribution List</li></ul>
<b>Control</b>	<ul style="list-style-type: none"><li>○ Default Views</li></ul>
<b>Preferences</b>	<ul style="list-style-type: none"><li>○ Web Settings</li></ul>

### Notifications

<b>Overview</b>	<ul style="list-style-type: none"><li>○ Business Value</li></ul>
<b>Notifications Types</b>	<ul style="list-style-type: none"><li>○ Monitor Data Changes</li><li>○ User Triggered</li></ul>
<b>Monitor Data Changes Real Time</b>	<ul style="list-style-type: none"><li>○ Creating from an Existing Notification</li><li>○ General Tab</li><li>○ Content</li><li>○ Contacts</li><li>○ Distribution List</li><li>○ Criteria</li><li>○ Send Criteria</li><li>○ Testing and Receiving</li></ul>
<b>Monitor Data Changes on a Schedule</b>	<ul style="list-style-type: none"><li>○ General Tab</li><li>○ Content</li><li>○ Contacts</li><li>○ Schedule</li><li>○ Grouping</li></ul>
<b>User Triggered Notification</b>	<ul style="list-style-type: none"><li>○ General Tab</li><li>○ Content</li><li>○ Contacts</li><li>○ Security</li></ul>
<b>Preferences</b>	<ul style="list-style-type: none"><li>○ Changing Notification Option</li><li>○ Resending</li><li>○ Enabling and Disabling</li></ul>

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### Advanced Configuration

<b>Button Nomenclature</b>	<ul style="list-style-type: none"><li>○ Editing webform.config file</li></ul>
<b>Timeout Values</b>	<ul style="list-style-type: none"><li>○ Editing web.config file</li></ul>

### Summary

<b>Resources and Next Steps</b>	<ul style="list-style-type: none"><li>○ Meridian Support</li><li>○ Professional Services Mentorship</li></ul>
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