

# Proliance Trainer Certification Description

*Education Services*

## **Description:**

This certification program is designed for experienced members of implementations teams. Trainer certification demonstrates your proficiency in developing and delivering Proliance training. The certification program consists of three components – first two are accessible through Meridian e-Learning Center and the third is obtained through work experience.

1. **Multiple Choice Questions Exam:** You will be required to complete a multiple choice exam of approximately 15 questions. The test must be completed with 100% score. Allow 20 minutes to complete the exam, but you can stop and resume the tests at anytime or retake, if needed.
2. **Case Study:** You will be presented with a case study through which you will demonstrate your working knowledge of content editing tools. Allow 20 minutes to complete.
3. **Experience:** You will need to effectively deliver training on entire suite of Proliance applications and administrative tools.

## **Pre-Requisites:**

This certification program requires comprehensive knowledge of Proliance Foundations, Business Applications and Administration tools. Completion of Proliance Intensive and Admin courses is strongly recommended and real life training experience will be invaluable. You also need to attend a Train-the-Trainer workshop through a professional development vendor.

## **Topics:**

Multiple Choice Exam:

- Principals of Adult Learning
- Training Techniques

Case Study:

- Training Materials Edits

Experience:

- On-Line Training Delivery
- New Training Content Development
- Course Scheduling and Administration
- Foundations Training Delivery
- Office Management Application Training Delivery
- Budget, Cost, and Contract Management Applications Training Delivery
- Field Management Application Training Delivery
- Scheduling Application Training Delivery
- Admin Class Training Delivery

## **Objectives:**

Upon completion of this program participants will demonstrate skills and level of knowledge necessary to effectively develop and deliver Proliance training. Participants will receive a plaque verifying that he/she is a Proliance Trainer Certified and will also be registered in the Meridian Systems database for future reference and verification.

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**Access:**

Contact Meridian Sales Department  
Phone: 1-800-850-2660, option 3  
E-mail: [sales@meridiansystems.com](mailto:sales@meridiansystems.com)

**Supplemental Resources:**

Browse the sites below for Train-the-Trainer workshops offered through professional development vendors:

[Train-the-Trainer Workshops Through Langevin](#)

[Train-the-Trainer Workshops Through Prep Masters](#)

[Train-the-Trainer Workshop Through Training Essentials](#)