

PROLOG ▶



Meridian Professional Services

Prolog Solution and Services Training

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Who Should Take This Course

This course provides an understanding of key functionality and components of Prolog Manager solution. It was designed for Meridian partners and employees who will be responsible for implementation, configuration or ongoing maintenance of Prolog Manager solution.

Prerequisites

- An understanding of the AEC industry
- Intermediate computer skills
- User knowledge of Prolog Manager and Prolog Converge

What You Will Learn

This course will provide you with a solid understanding of how to implement Prolog solution. You will also learn all administrative tools necessary to successfully install, configure and maintain Prolog Manager.

Objectives

After completing this course, participants will be able to:

- ✓ Experience key implementation steps in a mock up environment
- ✓ Map the business value of Prolog to the needs of a client
- ✓ Perform routine Administration Functions to install, configure and maintain Prolog Manager Databases and Projects
- ✓ Increase efficiency of business operations by incorporating templates and other tools
- ✓ Provide meaningful reporting to project members

Typical Agenda

This class is a combination of lecture, demonstration, hands-on practice, and discussion of how concepts and features learned will apply in the business workplace. Each class day includes breaks and lunch, resulting in a daily in-class time of approximately 7 hours.

<p>Day One</p>	<p>Introduction</p> <ul style="list-style-type: none"> • Course Objectives • Prolog Solution Overview • Implementation Methodology <p>Implementation Services</p> <ul style="list-style-type: none"> • Project Charter • Deployment/Implementation Method • Discovery • Statement of Work • Functional Specifications • Installation
<p>Day Two</p>	<p>Database Administration</p> <ul style="list-style-type: none"> • Database Strategies • Database Maintenance • Database and Project Templates • Portfolio Manager <p>Setup and Configuration</p> <ul style="list-style-type: none"> • Companies and Contacts • Data Import and Export • Preferences <ul style="list-style-type: none"> □ Project & Portfolio Specific Options □ User Specific Options • Nomenclature • Project Messaging • Switchboard/Navigation Pane • User Defined Fields

<p>Day Three</p>	<p>Word Processing</p> <ul style="list-style-type: none"> • PM Writer Documents and Templates • MS Word Documents and Templates • Dunning Letters • Word Processing Logs <p>Queries and Reports</p> <ul style="list-style-type: none"> • System Queries • Auto Alerts • New Queries • Report modifications <p>Security Manager</p> <ul style="list-style-type: none"> • Prolog Security Model • User Accounts • Security Settings <p>Customer Requirements Exercise</p> <ul style="list-style-type: none"> • Nomenclature changes • UDF's • Report modifications • Notifications
<p>Day Four</p>	<p>Converge Configuration Discussion</p> <ul style="list-style-type: none"> • Notifications • Views <p>Office Business Applications</p> <ul style="list-style-type: none"> • Collaboration Pack • Installation • Value Proposition <p>Solution Ownership Transfer</p> <ul style="list-style-type: none"> • Testing • Training • Hand Off <p>Next Steps</p> <ul style="list-style-type: none"> • Resources • Action Items