

TO:

FROM:

RE: Meridian Systems User Conference – Trip Justification

I would like approval to attend the Meridian Systems 2010 User Conference, May 24 – 26 in Washington D.C. This is Meridian’s annual customer summit that brings together construction and project management professionals from AEC firms, commercial building owners, and public agencies to share their experiences for getting the most out of Prolog and Proliance software solutions.

Hundreds of professionals from several infrastructure-intensive industries with capital building programs will be attending, and more than 85% of Meridian conference attendees are pleased with their conference experience and plan to return again this year.

As a user of Meridian solutions, I feel we could maximize our software investment and gain new knowledge from the following:

- Access to more than 40 deep-dive educational sessions on how to use technology to improve construction project management processes.
- Networking with industry peers, and hearing customer case studies on what other companies are doing with Meridian solutions.
- A free Hands-on introductory session for Prolog® Converge, Meridian’s web-based project management application and technology platform.
- A free 30-minute one-on-one session with a Meridian technical analyst to discuss our specific support questions.
- Keynote presentations from Disney, Kristine Fallon Associates, and the GSA on technology trends and strategies for construction project management.
- Access to Meridian authorized partners to learn more about 3rd party add-on products and technical consulting and implementation services.
- Sessions about BIM technology and how it interacts with Meridian’s project management software.

Meridian has negotiated discounted rates from the conference hotel, helping to keep travel costs down.

I will also submit a post-conference summary that includes a set of recommended actions and ideas to pursue that will help us maximize Meridian solutions and improve our project management best practices.

Thank you for your consideration,
NAME